

CONSTITUTION & RULES

NEWLANDS GOLF CLUB

FEBRUARY 2002

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HERALDIC DESCRIPTION OF NEWLANDS GOLF CLUB CREST

Decorative Top Scroll outlined in gold - NEWLANDS * GOLF CLUB

- * **ARMS** Purpure two golf clubs in saltire fimbriated in gold
- CREST** A stags head erased in gold on a wreath of colours purpure and gold
- ARMS** Vert on a chevron purpure between three lions rampant in gold and as many crescents as the last
- MOTTO** Bottom decorative scroll outlined in gold PRO PATRIA

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CONSTITUTION AND RULES OF NEWLANDS GOLF CLUB

1.0 PRELIMINARY DEFINITIONS AND INTERPRETATIONS

1.1 In these Rules, unless the context otherwise requires:-

Shall Mean

COMMITTEE CONCERNED	Management Committee, Men's Committee or Ladies' Committee of Newlands Golf Club
MEN'S CLUB	Newlands Men's Golf Club
LADIES' CLUB	Newlands Ladies' Golf Club
OFFICER	An elected Officer of Newlands Golf Club, unless otherwise qualified
MEMBER	A person elected as a Member in any category
THE TRUSTEES	All three Trustees
AGM	Annual General Meeting
EGM	Extraordinary General Meeting
GENERAL MEETINGS	AGMs and EGMs
BALLOT	A closed, written ballot
CLUB PROPERTY	Course, premises, furnishings and other assets owned, used or hired by the Club
GUI	Golfing Union of Ireland
LGU	Ladies' Golf Union
ILGU	Irish Ladies' Golf Union

1.2 Rules herein are indicated by consecutive numbers.

1.3 Clauses are indicated by consecutive numbers preceded by Rule numbers.

1.4 Sub-clauses are indicated by consecutive numbers preceded by Rule and Clause numbers.

1.5 Sub-sub-clauses are indicated by consecutive numbers preceded by Rule, Clause and Sub-clause numbers.

1.6 The Men's Club shall mean the group of male amateur golfers operating under a Constitution acceptable to the GUI and to which the Men's Club is affiliated.

1.7 The Ladies' Club shall mean the group of female amateur golfers operating under a Constitution acceptable to the ILGU and to which the Ladies' Club is affiliated.

1.8 The Parent Club shall mean the Club formed through the amalgamation of the two groups of amateur golfers defined in Rules 1.6 and 1.7 above for the purpose of administering the affairs (other than the game of golf and its related activities), of both the Men's and the Ladies' Clubs including the provision and maintenance of the facilities owned by or available for use by the Members. The Parent Club cannot become affiliated to either the GUI or the ILGU.

- 1.9 The name or title “Club” without qualification shall mean the Parent Club, the Men’s Club or the Ladies’ Club where the context so admits or requires.
- 1.10 References to “in writing” and “in the hands of”, and “sent by post” in relation to correspondence and giving of notice, shall be deemed to include communication by email to Members who have supplied the Club with an email address.

2.0 TITLE AND OWNERSHIP

- 2.1 The name of the Club shall be “NEWLANDS GOLF CLUB ”. This name shall be the common name by which the Parent Club, the Men’s Club and the Ladies’ Club shall be individually and collectively known.
- 2.2 The official address of the Club is Newlands Cross, Clondalkin, Dublin 22.
- 2.3 The ownership of Club Property shall be vested in the Trustees for the time being of the Club on behalf of the Ordinary Members as defined in Rule 6.0. The Ordinary Members only shall have control of the affairs of the Club.

3.0 CLUB COLOURS AND CREST

- 3.1 The Club colours shall be Purple Gold and Green. The Club Crest when used on Club Stationery, Blazers, Captains’ Pins of Office, etc. must incorporate the full outline of the crest. A heraldic description of the crest is shown on page 1 of this document.

4.0 MEMBERSHIP

4.1 Membership of the Men’s Club

The membership of the Men’s Club shall consist of Male Members who are Ordinary Members, Honorary (Life and Defined Period) Members, and other subscribing Members, each of whom has been elected to membership by the General Committee of the Club, in accordance with the provisions of an earlier Constitution of the Club; and

All categories of Male Members who are Ordinary Members, Honorary (Life and Defined Period) Members, and other subscribing Members each of whom has been elected to membership of the Men’s Club in accordance with the provisions of Rule 11 hereof.

4.2 Membership of the Ladies’ Club

The membership of the Ladies’ Club shall consist of Lady Members who are Lady Associate Members, Honorary (Life and Defined Period) Members, and other subscribing Members, each of whom has been elected to membership of the Club by the General Committee of the Club, in accordance with the provisions of an earlier Constitution of the Club; and

All categories of Lady Members who are Ordinary Members, Honorary (Life and Defined Period) Members, and other subscribing Members each of whom has been elected to membership of the Ladies’ Club in accordance with the provisions of Rule 11 hereof.

4.3 Membership of the Parent Club

- 4.3.1 The membership of the Parent Club shall consist of all categories of membership of the Men's Club and Ladies' Club, and other subscribing Members, each of whom has been elected to membership of the respective Club in accordance with the provisions of any earlier Constitution of the Club; and
- 4.3.2 All categories of membership of the Men's Club and Ladies' Club, and other subscribing Members, each of whom shall have been elected to the Club in accordance with the provisions of Rule 11 hereof.
- 4.3.3 The number of Ordinary Members combined with the number of Lady Associates, and excluding the Social Members, shall not exceed 850.

4.4 Entitlements of Members

- 4.4.1 Only Members whose current subscriptions have been paid in accordance with these Rules, shall enjoy the entitlements associated with their category of membership.

Entitlements of Members of the Parent Club

- 4.4.2 Only Ordinary Members, Five Day Ordinary Members, Ordinary Social Members and those who were Ordinary Members of the Club at the time of their election to Honorary Life/Defined Period, shall be entitled to:-
 - 4.4.2.1 attend and vote at all General Meetings of the Parent Club;
 - 4.4.2.2 nomination for and election to Officership or Membership of the Management Committee of the Parent Club;
 - 4.4.2.3 nominate or second nominations of candidates for election to Officership or Membership of the Management Committee;
 - 4.4.2.4 propose or second Notices of Motion for General Meetings of the Parent Club;
 - 4.4.2.5 propose or second candidates for election to any category of membership;
 - 4.4.2.6 enjoy the full privileges appertaining to the use of the Clubhouse and Course;
 - 4.4.2.7 have any interest in Club Property.

Entitlements of Members of the Men's Club

- 4.4.3 Only Male Members - Ordinary, Five Day Ordinary, Ordinary Social and those who were Ordinary Members of the Club at the time of their election to Honorary Life/Defined Period, shall be entitled to:-
 - 4.4.3.1 attend and vote at all General Meetings of the Men's Club;
 - 4.4.3.2 nomination for and election to Officership or Membership of the Committee of the Men's Club;

- 4.4.3.3 nominate or second nominations of candidates for election to Officership or Membership of the Men's Committee;
- 4.4.3.4 propose or second Notices of Motion for General Meetings of the Men's Club.

Entitlements of Members of the Ladies' Club

- 4.4.4 Only Lady Members - Ordinary, Five Day Ordinary, Lady Associate, Lady Associate Social, and those who were Ordinary Members or Lady Associate Members of the Club at the time of their election to Honorary Life/Defined Period, shall be entitled to:-
 - 4.4.4.1 attend and vote at all General Meetings of the Ladies' Club;
 - 4.4.4.2 nomination for and election to Officership or Membership of the Committee of the Ladies' Club;
 - 4.4.4.3 nominate or second nominations of candidates for election to Officership or Membership of the Ladies' Committee;
 - 4.4.4.4 propose or second Notices of Motion for General Meetings of the Ladies' Club.

5.0 OBJECTS

5.1 Objects of the Parent Club :-

The Main Object of the Parent Club shall be to promote the Amateur Game of Golf amongst its Members. In furtherance of its Main Object the Parent Club shall have the following Subsidiary Objects :-

- 5.1.1 To provide facilities for the playing of and promotion of the Amateur Game of Golf by men, women, juniors and intermediates and generally promote amateur games and other social activities amongst its Members.
- 5.1.2 To act in the promotion and advancement of the interests of the Club and the improvement of the facilities available to Members.
- 5.1.3 To act in the administration of the affairs of both the Men's and Ladies' Clubs (other than the game of golf and its related activities), which shall include:-
 - 5.1.3.1 collection of and adherence to the existing rates of Club Entrance Fees applicable to the categories of membership in each of the Men's and Ladies' Clubs, as determined in accordance with Rule 13;
 - 5.1.3.2 collection of and adherence to the existing rates of Annual Subscription; Levy (if any); and Other Charges (if any), being paid by all categories of membership in each of the Men's and Ladies' Clubs, as determined in accordance with Rule 14;
 - 5.1.3.3 responsibility for the provision of the maintenance and upkeep of the Course and Clubhouse and their environs to a standard required by Club Members;

- 5.1.3.4 provision of Bar and Catering Facilities and all that these entail;
- 5.1.3.5 adherence to the rate of Green Fees payable by Visitors to the Club.
- 5.1.4 Ton ensure that Newlands Golf Club is fully committed to safeguarding the well-being of its Members, every individual in the Club should at all times show respect and understanding for Members' rights, safety and welfare, and conduct themselves in a way that reflects the principles of the Club and the guidelines contained in the "Code of Ethics and Good Practice for Children's Sport" and in the "Code of Ethics for Golf for Young People".

In working with young in golf the Club's first priority is the welfare of the young people and the Club is committed to providing an environment that will allow participants to perform to the best of their ability, free from bullying and intimidation.

5.2 The Objects of the Men's Club shall be to:-

- 5.2.1 Promote the Amateur Game of Golf amongst its Members.
- 5.2.2 Be affiliated to the GUI, accept and be bound by the GUI Constitution, conform with the GUI Bye-Laws and in compliance with the GUI Constitution pay by the due date each year, to the GUI, an annual subscription for every male member entitled to play golf, in the categories prescribed.
- 5.2.3 Accept and conform with the Bye-Laws of the Leinster Branch of the GUI and pay by the due date each year, to the Leinster Branch of the GUI, an annual levy for every male Member entitled to play golf, in the categories prescribed.
- 5.2.4 Accept and comply with the Unified Handicapping System (UHS) as prescribed by the Council of National Golf Unions (CONGU) and such rules thereunder, as may require to be implemented from time to time.
- 5.2.5 Accept and comply with the Rules of Golf and the Rules of Amateur Status as approved by the Royal & Ancient Golf Club of St. Andrews.

5.3 The Objects of the Ladies' Club shall be to:-

- 5.3.1 Promote the Amateur Game of Golf amongst its Members.
- 5.3.2 Be affiliated to the ILGU and accept and be bound by all Rules and Regulations of the ILGU and in compliance with such Rules, pay by the due date each year, to the Honorary Treasurer of the ILGU, an annual subscription for every female Member entitled to play golf, in the categories prescribed.
- 5.3.3 Accept and conform with the Bye-Laws of the Eastern District Branch of the ILGU and pay by the due date each year, an annual levy to the Honorary Treasurer of the District, for every female member entitled to play golf, in the categories prescribed.
- 5.3.4 Accept and comply with the Unified Handicapping System (UHS) as prescribed by the Council of National Golf Unions (CONGU) and such rules thereunder, as may require to be implemented from time to time.
- 5.3.5 Accept and comply with the Rules of Golf and the Rules of Amateur Status as approved by the Royal & Ancient Golf Club of St. Andrews.

6.0 TRUSTEES

- 6.1 The ownership of Club Property, shall be vested in and under the legal control of three Trustees, for the time being of the Club, on behalf of the Ordinary Members.
- 6.2 Nominations (with the consent of the nominee), for election to Trustee, shall be made by any two Members of the Parent Club with voting rights. Each Trustee shall be an Ordinary Member, or an Honorary Member (who was previously an Ordinary Member), or a Senior Life Member (who was previously an Ordinary Member) of the Parent Club and shall be elected at a General Meeting of the Parent Club.

- 6.3 Each Trustee shall be appointed for three consecutive years unless he/she resigns, or ceases to be a Member of the Club, or is removed by Resolution of the Members at a General Meeting of the Parent Club. At the end of the three consecutive years or on resignation, Trustees, shall not be eligible for re-election as a Trustee until a further three years have elapsed.
- 6.4 If a vacancy should occur among the Trustees, or should any of the Trustees be unavailable for a continuous period exceeding two months, the Management Committee may appoint a successor who shall have all the rights and duties of the Trustee being replaced, pending election at the next AGM.
- 6.5 Trustees shall be entitled by right to attend all meetings of the Management Committee and may request additional meetings with Management Committee if there is business to be transacted which they consider to be of such importance as to warrant same. The most senior serving Trustee shall be an Officer of the Parent Club, without voting rights in his/her capacity as Trustee. Otherwise a Trustee, as a result of his/her position as Trustee, shall not be an Officer or Member of Management Committee.
- 6.6 Copies of Minutes of all Management Committee meetings shall be circulated to the Trustees by the Honorary Secretary of the Parent Club.
- 6.7 The Trustees shall deal with Club Property as directed by a Resolution passed by the Management Committee and of which an entry in the Minute Book signed by the Chairperson shall be sufficient evidence. Trustees and Members of the Management Committee, shall be indemnified out of Club Property and Assets, in respect of all transactions directed by a Resolution of the Management Committee and against all liabilities and expenses necessarily incurred, as a result of their position as Trustees or as Members of Management Committee.
- 6.8 In the event of Club Property and Assets being deficient, such deficiency shall be made good by the Ordinary Members on whose behalf the Property and Assets of the Club are held.
- 6.9 If the Trustees, when directed by a Resolution of the Management Committee to perform a certain act, consider that the performance of such an act is one of such importance that the Members of the Parent Club should be consulted, then the Trustees may refuse to perform such an act until the Members of the Parent Club have been consulted at a General Meeting and a Resolution is passed at such meeting authorising or refusing to authorise the Trustees to perform such act as was originally directed by the Management Committee.
- 6.10 The Trustees are empowered to authorise the calling of an EGM of the Parent Club at any time, if there is business to be transacted which they consider to be of such importance as to warrant same, and the number of days notice may be varied.
- 6.11 The Trustees are authorised and empowered to borrow from time to time such sums of money, to an extent not exceeding such amount and upon such terms and conditions and such security, as may be authorised from time to time by a Resolution of the Management Committee passed in accordance with the Rules of the Club and in accordance with Clause 10.6.

6.12. Sale of Land/Premises

A decision regarding the sale of the entire or any portion of the Club's lands and/or premises may only be taken at an EGM of the Parent Club, specifically called for the purpose of making such a decision. One Calendar Month's notice of such a Meeting must be given in writing, to each Member of the Parent Club.

- 6.13 At such an EGM, not less than one third of those entitled to attend and vote shall form a quorum and a majority of not less than 80% of those present and entitled to vote will be necessary to make a decision to sell.

6.14 Tax Exemption

Newlands Golf Club is exempt from income tax in accordance with the provisions of Section 235 Taxes Consolidation Act 1997, on the basis that it is established for the sole purpose of promoting the amateur game of golf and its income, as is shown to the satisfaction of the Revenue Commissioners, is income which has been or will be applied for the sole purpose of promoting the amateur game of golf. To ensure continued entitlement to exemption, Sub-clauses 6.14.1 to 6.14.4 must be complied with.

6.14.1 Income and Property

The Income and Property of the Club shall be applied solely towards the promotion of its Main Object as set forth under Clause 5.1 of this Constitution. No portion of the Club's Income and Property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to the Members of the Club. No Officer shall be appointed to any Office of the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club in respect of such Office. However, nothing shall prevent any payment in good faith by the Club of:-

- 6.14.1.1 reasonable and proper remuneration to any Member or Officer of the Club for any services rendered to the Club (other than as an Officer);
- 6.14.1.2 interest at a rate not exceeding 5% per annum on money lent by Officers or other Members of the Club to the Club;
- 6.14.1.3 reasonable and proper rent for premises demised and let by any Member of the Club (including any Officer) to the Club;
- 6.14.1.4 reasonable and proper out-of-pocket expenses incurred by any Officer in connection with their attendance to any matter affecting the Club;
- 6.14.1.5 fees, remuneration or other benefit in money or money's worth to any Company of which an Officer may be a Member holding not more than one hundredth part of the issued Capital of such Company.

6.14.2 Winding-Up

If upon the winding up or dissolution of the Club there remains, after the satisfaction of all its debts and liabilities, any Property whatsoever, it shall not be paid to or distributed among the Members of the Club. Instead, such Property shall be given or transferred to some other institution or institutions having Main Object/s similar to the Main Object/s of the Club. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of its or their Income and Property among its or their Members to an extent at least as great as is imposed on the Club under or by virtue of Clause 6.14.1 hereof. Members of the Club shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the Property shall be given or transferred to some charitable object.

6.14.3 Additions, Alterations or Amendments

No addition, alteration or amendment shall be made to or in the provisions of Clause 5.1, the Main Object/s, Income and Property and the Winding-Up Clauses in this Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

6.14.4 Keeping of Accounts

Annual Audited Accounts shall be kept and made available to the Revenue Commissioners on request.

7.0 OFFICERS

7.1 Officers of the Men's Club

The Officers of the Men's Club shall be the Captain, Vice-Captain and Honorary Secretary/Treasurer. All references made in these Rules to the responsibilities of the Honorary Secretary or the Honorary Treasurer of the Men's Club shall come within the remit of the Honorary Secretary/Treasurer.

7.2 Officers of the Ladies' Club

The Officers of the Ladies' Club shall be the Captain, Vice-Captain, Honorary Secretary, Honorary Treasurer and Honorary Handicapping Secretary.

7.3 Officers of the Parent Club

The Officers of the Parent Club shall be the President of the Parent Club; the Captain and Vice-Captain of the Men's Club; the Captain and Vice-Captain of the Ladies' Club; Honorary Secretary; Honorary Treasurer; and two Vice-Presidents.

8.0 MANAGEMENT:

8.1 Allocation of Functions:

- 8.1.1 The business and affairs of the Men's Club shall be under the jurisdiction and control of a Committee, (hereinafter referred to as the "Men's Committee"), consisting of the Officers of the Men's Club and five other Members of the Men's Club, elected in accordance with Clause 8.2.
- 8.1.2 The business and affairs of the Ladies' Club shall be under the jurisdiction and control of a Committee (hereinafter referred to as the "Ladies' Committee"), consisting of the Officers of the Ladies' Club and five other Members of the Ladies' Club, elected in accordance with Clause 8.2.
- 8.1.3 The business and affairs of the Parent Club shall be under the jurisdiction and control of a Committee (hereinafter referred to as the "Management Committee"), consisting of the Officers of the Parent Club; and six other Members of the Parent Club, elected in accordance with Clause 8.2 of which not less than two places shall be reserved for Ladies and not less than two places shall be reserved for Men.
- 8.1.4 Members elected to the respective Committees who are not Officers of the Committee concerned, may, in addition to their duties on the Committee concerned, be nominated as Convenors of Sub-Committees.
- 8.1.5 Should any Officer of the Ladies' Club who is not an Ordinary Member, be elected to Officership of the Management Committee in any year, in accordance with Clause 7.3, she shall be entitled to all the rights and privileges of an Ordinary Member for that year.
- 8.1.6 The Management Committee, the Ladies' Committee and the Men's Committee, may each exercise its powers notwithstanding that there might be a vacancy or vacancies in its membership.
- 8.1.7 Nothing in this rule shall preclude an Ordinary Member of either the Men's or the Ladies' Committees being also a Member of the Management Committee, or vice-versa.
- 8.1.8 At committee meetings of the Men's and Ladies' Committees, the Chair shall be taken by the Captain of the Club concerned, or, if absent, by the Vice-Captain of the Club concerned, or in the absence of both, those in attendance shall elect a Chairperson.
- 8.1.9 At committee meetings of the Management Committee, the Chair shall be taken by the President of the Parent Club, or, if absent, those in attendance shall elect a Chairperson.

8.2 Election of Officers and Members of Committees

- 8.2.1 The President of the Parent Club shall hold office for two years. At the end of that period, or on resignation, he/she shall not be eligible for re-election to the office of President of the Parent Club until five years have elapsed.
- 8.2.2 The Captains and Vice-Captains shall hold office for one year.

- 8.2.3 The two outgoing Captains shall serve as Vice-Presidents of the Management Committee, for the ensuing year and shall hold office for one year.
- 8.2.4 All other Officers and other Members of the Committee concerned shall retire annually and shall be eligible for re-election.
- 8.2.5 The election of Officers and Members of Committees shall take place at the respective AGM of the Parent Club, the Men's Club and the Ladies' Club. The election of Auditors and Trustees shall take place at the AGM of the Parent Club.
- 8.2.6 Nominations shall be made (with the consent of the Nominee), for election to any Officership position or as a Member of the:-
- 8.2.6.1 Management Committee by any two Ordinary Members of the Parent Club;
- 8.2.6.2 Men's Committee by any two Ordinary Members of the Men's Club;
- 8.2.6.3 Ladies' Committee by any two Ordinary/Associate Members of the Ladies' Club.
- 8.2.7 The Committee concerned shall have power to fill vacancies arising, in any of the Officer/Member positions, during any year, by co-option. The person so appointed shall hold the position until the next AGM of the Club concerned.
- 8.2.8 Officers of Parent Club, Men's Club and Ladies' Club shall be ex-officio Members of all Sub-Committees of their respective Clubs.

8.3 Committee Meetings

- 8.3.1 Meetings of the Management Committee shall be held at least once in every month. Meetings of the Men's Committee and the Ladies' Committees shall be held not less than nine times a year. At such meetings not less than 50% of those entitled to attend and vote shall form a quorum.
- 8.3.2 Where it is decided that a particular decision of the Committee concerned requires a vote, a simple majority shall suffice. In the event of a tie, the Chairperson of any Committee shall have, in addition to his/her own vote, a casting vote at any meeting of that Committee.
- 8.3.3 Any Officer/Member of any Committee who is absent for three consecutive meetings, or five in all, without an acceptable reason, may be deemed to have resigned (at the discretion of the Committee concerned) from that Committee and the vacancy shall be filled by co-option.

8.4 Employment of Staff

The Management Committee shall have the power to appoint Employees upon such terms and conditions as such Committee may determine; to vary such terms and conditions from time to time; and to terminate such appointments.

8.5 Management Regulations

- 8.5.1 The Management Committee shall have responsibility for ensuring that all Officers, Members and Employees carry out their respective duties and obligations.
- 8.5.2 The Management Committee is empowered to make, and from time to time alter, such Bye Laws and Regulations for the management of the Parent Club as it may consider necessary. Such Bye-Laws and Regulations shall be ratified, altered or repealed by Resolution at the next General Meeting of the Parent Club, but shall remain in force in any event until so ratified, altered or repealed.
- 8.5.3 The Management Committee is empowered to make, in consultation with both the Men's and Ladies' Committees, such Local Rules and Regulations as it considers necessary having regard to the nature of the Course or otherwise, provided such Local Rules are not contrary to or at variance with the Rules of Golf or directives issued by the GUI or ILGU.
- 8.5.4 Every Member of each category of membership and every Visitor or other person using the Clubhouse or Course shall be subject to and must comply with, all Rules, Bye-Laws, Local Rules and Regulations in force.
- 8.5.5 Subject to the Rules of the GUI and the ILGU, the Management Committee shall be the authority for the interpretation of this Constitution and Rules and any Bye-Laws made from time to time thereunder. The decision of the Management Committee upon the question of interpretation of this Constitution and Rules and any Bye-Laws made thereunder shall be binding on Members.
- 8.5.6 The Management Committee shall have the power to close the Clubhouse (or part thereof) and the Course, temporarily. Except on special occasions the Club premises shall close at 12.30 a.m.

8.6 Appointment of Sub-Committees:

- 8.6.1 The Management Committee, the Men's Committee and the Ladies' Committee shall have power to:-
- 8.6.1.1 appoint Sub-Committees as they deem advisable in the interests of the Club concerned and to define the scope of their authority;
- 8.6.1.2 appoint Members of their respective Committees or other suitable Club Members as Convenors of such Sub-Committees;
- 8.6.1.3 appoint Members of their respective Clubs to act on such Sub-Committees;
- 8.6.1.4 grant such Sub-Committees the powers necessary for the discharge of the function/s for which such Sub-Committees were formed;
- 8.6.1.5 co-opt to Sub-Committees, Members who do not form part of the respective Club and also employees of Newlands Golf Club.
- 8.6.2 A Sub-Committee cannot be appointed to elect Members.

- 8.6.3 Sub-Committees shall consist of a Convener (Member of the Committee concerned) and not less than one other Member of the Parent Club.
- 8.6.4 The quorum for meetings of each Sub-Committee shall be not less than 50% of those appointed to that Sub-Committee.
- 8.6.5 Such Sub-Committees shall meet and report in writing on their assigned activities, to the Committee of the Club concerned as required. All such reports shall be considered by the Committee of the Club concerned and until adopted by that Club shall have no effect.
- 8.6.6 Sub-Committees shall retire annually on the date of the AGM of the respective Club or earlier if the function for which it was appointed is completed or in exceptional circumstances as determined by the Committee concerned.

9.0 ADMINISTRATION

9.1 General Administration

The Three Sections of the Club (Parent Club, Men's Club, Ladies' Club) shall be administered as follows:-

- 9.1.1 The Honorary Secretary of the Club concerned, shall be responsible for the general affairs of that Club, with the exception of such duties which are specifically assigned to another Officer of that Club or an authorised Member of Staff.
- 9.1.2 The Honorary Secretary of the Club concerned, may authorise other Members of the Committee concerned, or any authorised Member of Staff to carry out general administrative functions (excluding functions assigned specifically to the Honorary Secretary of the Club concerned) assigned to him/her. Accordingly, some functions assigned to the Honorary Secretaries in these Rules may be administered by such authorised persons.
- 9.1.3 All records kept by the Honorary Secretaries of the three Clubs shall be open to inspection at all reasonable times, by any Officer/Member of the Management Committee.
- 9.1.4 It shall be the duty of each Honorary Secretary inter alia to:-
- 9.1.4.1 carry out the directions of the Committee concerned;
- 9.1.4.2 to ensure that an up-to-date register of names and addresses of all Members of the Club concerned is maintained, showing the date of their election and their category of membership;
- 9.1.4.3 ensure that the Annual Subscription and Provincial/District Levy on Members is paid to the GUI/ILGU as required and within the time scale specified by the Unions;
- 9.1.4.4 ensure that Minutes of the proceedings/decisions of all Committee Meetings and all General Meetings, of the Club concerned, are recorded and kept;

- 9.1.4.5 present, not later than twenty-one days after the end of the Club Financial Year, to the Committee concerned, a report of that Committee's activities during the year ended for approval.
- 9.1.5 The Honorary Secretary of the Parent Club shall act as a Liaison Officer between the Management Committee and each of the Men's and Ladies' Committees.

9.2 Complaints

- 9.2.1 All complaints concerning matters under the jurisdiction and control of the Committee of the Club concerned, shall be referred primarily to the Honorary Secretary of the Club concerned, or in his/her absence to any other Committee Member of the Club concerned, who, if unable to resolve same, shall place the complaint on the Agenda for the next meeting of the Committee concerned for investigation and decision.
- 9.2.2 If the complaint relates to the Men's Club or to the Ladies' Club and it is still not resolved, it shall be referred to the Management Committee for inclusion on the Agenda for their next meeting, for investigation and decision.
- 9.2.3 The complainant may be requested to submit his/her complaint in writing.
- 9.2.4 The Management Committee decision shall be final.
- 9.2.5 This procedure will not prejudice the Member's rights to requisition an EGM.

9.3 Leave of Absence

- 9.3.1 The Management Committee is empowered to grant Leave of Absence to Members for one year on health grounds or in other exceptional circumstances. However, in special extenuating circumstances, the Management Committee may, on receipt of a written application, extend the period of Leave of Absence for more than one year. Members on Leave of Absence will be readmitted upon application as soon as vacancies occur.
- 9.3.2 Requests for Leave of Absence, detailing the reasons therefor, shall be made in writing to the Honorary Secretary of the Parent Club.
- 9.3.3 During the period of Leave of Absence, the Member concerned may avail of the use of the Clubhouse, but may not avail of the use of the Course and may not avail of any other privilege or entitlement, appertaining to his/her category of membership, as specified in Clause 4.4, during the period of Leave of Absence
- 9.3.4 Management Committee may suspend the liability of any Member in any category of membership, from payment of his/her Annual Subscription and Levy (if any) applicable during the period of Leave of Absence. Any accumulated Levies in force must be paid in full upon resumption of membership.

9.4 Powers and Functions of the Men's Committee

The Men's Committee:-

- 9.4.1 Shall administer all the golfing activities of the Men's Club.
- 9.4.2 Must arrange the Fixture List at the beginning of the year, in consultation and in agreement with the Ladies' Committee and this List must be submitted to the Management Committee for approval.
- 9.4.3 May also make requests or recommendations to Management Committee in all matters affecting the Men's Club, but shall have no power to incur expenditure on behalf of the Club except when authorised by Management Committee.

9.5 Powers and Functions of the Ladies' Committee

The Ladies' Committee:-

- 9.5.1 Shall administer all the golfing activities of the Ladies' Club.
- 9.5.2 Must arrange the Fixture List at the beginning of the year, in consultation and in agreement with the Men's Committee and this List must be submitted to Management Committee for approval.
- 9.5.3 May also make requests or recommendations to Management Committee in all matters affecting the Ladies' Club, but shall have no power to incur expenditure on behalf of the Club except when authorised by Management Committee.

10.0 FINANCE

The Financial Affairs of the Club shall be administered as follows :-

- 10.1 The Honorary Treasurer of the Parent Club shall be responsible for ensuring that full and detailed accounts, books and records are kept, showing the Clubs' Financial Affairs, its assets and liabilities, explaining its transactions and showing all income, expenditure and the matters in respect of which they took place.
- 10.2 All records of the Financial Affairs shall be open to inspection at all reasonable times, by any Member of the Management Committee or any Trustee of the Club.
- 10.3 The Club's Bank Accounts shall be kept in the names of the Trustees, in such Bank/s as the Management Committee may, from time to time, determine. All cheques shall be signed either by the Honorary Treasurer or the Honorary Secretary of the Parent Club and one Trustee. Cheques shall only be drawn for expenditure which has been approved by the Treasurer of the Club concerned.
- 10.4 It shall be the duty of the Honorary Treasurer of the Parent Club, inter alia to ensure that:-

- 10.4.1 the instructions of Management Committee in relation to the deployment of funds are carried out. Such instructions will include making of payments as necessary to:-
- 10.4.1.1 defray expenses incurred on behalf of the Men's and Ladies' Clubs when entertaining Visiting Teams and Officials in Home Matches, and Teams and Officials in Away Matches when representing the Club, and for such other events or occasions when it is considered to be in the interest of the Club to do so;
- 10.4.1.2 the GUI and the ILGU in respect of Annual Subscriptions and Levies due to the respective Unions;
- 10.4.2 such Financial Information as may be requested by Management Committee, by the Ladies' Committee and by the Men's Committee is provided;
- 10.4.3 an Annual Budget is prepared for the ensuing year on behalf of the Management Committee for presentation to the AGM of the Parent Club for approval.
- 10.5 The Honorary Treasurer of the Parent Club shall present to the Management Committee for consideration, not later than 40 days following the end of the Club Financial Year, an Audited Financial Statement of Accounts, incorporating the affairs of the Parent Club, the Men's Club and the Ladies' Club. The Statement will be presented for approval by the Members at the AGM of the Parent Club, which shall be held in December each year.

10.6 Borrowing Powers

- 10.6.1 If at any time the Club in General Meeting shall authorise the Management Committee to borrow money for the purpose of the Club by way of overdraft, term loan, loan account or otherwise, the Management Committee shall be empowered to borrow for the purposes of the Club, either at one time, or from time to time, as shall be specified in such Resolution, and the Trustees, at the direction of the Management Committee, shall make all such dispositions of the Club Property, or any part of the Club Property and enter into such agreement in relation to the Club Property as the Management Committee may deem proper for giving security for such loans and interest.
- 10.6.2 All Members of the Club shall be bound by any Resolution passed at a General Meeting authorising the Management Committee to borrow money for the purposes of the Club whether voting on such Resolution or not, and all persons becoming Members of the Club after the passing of any such Resolution shall be deemed to have assented to the same as if they, being a Member, had voted in favour of such Resolution.

11.0 ELECTION OF MEMBERS

The Management Committee shall have the power to:-

- 11.1 Open or close the membership of the Club, subject to Rule 4.3.2.

- 11.2 Determine the categories of membership and the number of Members electable to each category;
- 11.3 Determine the conditions of membership and the rights and privileges applicable to all categories;
- 11.4 Elect all the Members of the Club in consultation with the Men's and Ladies' Committees and the acceptance or rejection of nominations shall be at the sole discretion of the Management Committee.

Procedure for election of Members

- 11.5 Each candidate for admission to the Club in any category of membership, with the exception of Temporary Juniors transferring to Temporary Intermediate category, shall be proposed by an Ordinary Member and seconded by an Ordinary Member. An Ordinary Member may not propose or second more than one candidate for election to Ordinary membership when the Club is open for membership.
- 11.6 Officers and Members of the Management Committee and the Trustees shall not have the right to propose or second persons for membership of the Club during their term of office.
- 11.7 The proposer and seconder must each know their candidate personally and shall write a letter addressed to the Honorary Secretary of the Management Committee in support of the Proposal for Membership.
- 11.8 An Ordinary Member wishing to propose a candidate for election must complete a Proposal Form and return it to the Honorary Secretary of the Parent Club by the stated closing date, duly completed and signed by the Proposer and Secunder, together with the letters of support required under Clause 11.7.
- 11.9 Proposal Forms received after the closing date will not be accepted. Any omission from or inaccuracy in the particulars relating to any candidate shall render the Proposal void.
- 11.10 All Proposal Forms shall be posted in the Clubhouse for at least fourteen days before the date for consideration of election.
- 11.11 The election of candidates to membership of the Club shall be by secret ballot.
- 11.12 Immediately on election of a candidate to membership of the Parent Club the Honorary Secretary of the Management Committee shall:-
 - 11.12.1 notify the Honorary Secretary of the Men's/Ladies' Club, of the name, address and category of membership of the elected candidate/s and any other details as is required;
 - 11.12.2 post to each elected candidate a notice of his/her election in writing; a copy of the Club Constitution and Rules; and a request to remit to the Honorary Secretary of the Parent Club or its Bankers within one Calendar Month from the date of such request, the amount of the Entrance Fee, First Subscription (as determined by the Management Committee), Levies (if any) and any Other Charges (if any) payable by the category of membership to which the candidate has been elected.
- 11.13 Should the requested payment not be made by the due date, the election shall be void unless the candidate shall satisfy the Management Committee that the delay in payment was due to some unavoidable cause.

- 11.14 No person shall be considered a Member (except Honorary) until he/she has paid the Entrance Fee applicable, First Subscription, Levies (if any) and Other Charges (if any). By such payment a Member:-
- 11.14.1 shall be entitled to the rights and privileges of membership of the category of membership to which he/she shall have been elected; and
- 11.14.2 acknowledges that he/she submits to and is bound by the Constitution, Rules and Bye-Laws of the Club.
- 11.15 It shall be the duty of every elected Member to acquaint himself/herself with the Constitution, Rules and Bye-Laws of the Club.
- 11.16 If a candidate is not elected to membership and at a later date wishes to make a further application for membership, the same procedure as set out above must be followed on any subsequent application.

12.0 CATEGORIES OF MEMBERSHIP

Membership of the Club shall be comprised of the following categories:-

- Ordinary
- Lady Associate
- Five Day Ordinary
- Honorary Life/Defined Period
- Social
- Distance
- Clergy
- Temporary Junior
- Temporary Intermediate
- Corporate
- Pavilion
- Such other Category as the Management Committee may decide from time to time.

12.1 Ordinary

- 12.1.1 An Ordinary Member shall be 21 years or over, who has paid the Entrance Fee, Annual Subscription, Levy (if any) and Other Charges (if any) applicable to this category.
- 12.1.2 The Annual Subscription payable by an Ordinary Member having reached a certain age (as of 31 December) will be calculated as a percentage of the Ordinary Annual Subscription rate applicable and will be effective from the next subscription renewal date:
- 80% for Members over 65 years;
 - 65% for Members over 70 years;
 - 50% for Members over 75 years;
 - 25% for Members over 80 years.

Existing Ordinary Senior Life Members (as of 31 December 2007) may transfer at:

- 50% for Members under 80 years; and
- 25% for Members over 80 years.

12.2 Lady Associate

12.2.1 A Lady Associate shall be a Lady elected to this category under previous Constitutions and who has paid the Annual Subscription (50% of the Ordinary Annual Subscription rate), Levy (if any) and other Charges (if any) applicable to this category. Under the provisions of this Constitution no new Members will be introduced to this category.

12.2.2 The Annual Subscription payable by a Lady Associate having reached a certain age (as of 31 December) will be calculated as a percentage of the Ordinary Annual Subscription rate applicable and will be effective from the next subscription renewal date:

- 40% for Members over 65 years;
- 33% for Members over 70 years;
- 25% for Members over 75 years;
- 13% for Members over 80 years.

Existing Lady Associate Senior Life Members (as of 31 December 2007) may transfer at:

- 25% for Ladies under 80 years; and
- 13% for Ladies over 80 years.

12.3 Five Day Ordinary

An Ordinary Member who has reached the age of 70 (as of 31 December) can avail of Five Day Ordinary membership. The Annual Subscription will be calculated at 30% of the Ordinary Annual Subscription rate applicable and will be effective from the next subscription renewal date.

Members availing of this status shall not be eligible in their own right, to play golf on any Saturday or Sunday, but shall retain all other rights and privileges applicable to their category of membership.

12.4 Honorary Life/Defined Period

12.4.1 The Management Committee shall have the power to elect any person (existing Members of Newlands Golf Club and Non-Members), to Honorary membership who has rendered exceptional service to the Club, or to the game of golf, or who has achieved outstanding success in the game of golf, or who holds or has held a distinguished position in public service.

12.4.2 Honorary Members may be elected for Life or for a Defined Period, by not less than a two thirds majority of the Management Committee agreeing to their election, which shall be by secret ballot.

12.4.3 Honorary Defined Period membership shall be for a period of one year and shall be terminated at the close of the current year, but may be renewed by the Management Committee from year to year, at its discretion.

12.4.4 Honorary Life/Defined Period Members shall be entitled to the facilities of the Clubhouse and Course and shall enjoy the full playing rights of Ordinary membership.

12.4.5 The Captain of the Ladies' Club, the Captain of the Men's Club and the President of the Parent Club shall be elected as Honorary Defined Period Members for their terms of Office and shall be entitled to all the rights of Ordinary Membership.

- 12.4.6 The names of the Honorary Life Members and the Honorary Defined Period Members shall be posted in the Clubhouse.

12.5 Social

- 12.5.1 An Ordinary Member, a Five Day Ordinary, a Lady Associate or a Five Day Lady Associate who has reached the age of 70 (as of 31 December), may on making application in writing or by email to the Management Committee be granted Social membership.
- 12.5.2 The Annual Subscription payable by a Social Member will be calculated at 10% of the Ordinary Annual Subscription rate applicable and will be effective from the next subscription renewal date
- 12.5.3 Members availing of this status shall not be eligible to play competitive golf at any time but shall retain all other rights and privileges applicable to their category of membership including the playing of social golf.
- 12.5.4 The Payment of Levies will not apply to Social Members and they will not be included in the total membership number (Sub-Clause 4.3.2).

12.6 Distance

- 12.6.1 An Ordinary Member or Lady Associate whose permanent residence is more than 100 Kilometres from the Club may apply to be elected as a Distance Member.
- 12.6.2 A person elected to Distance membership shall not enjoy the entitlements (as at Clause 4.4) of their category of membership in Newlands for the duration of their Distance membership. A Distance Member is entitled to play golf in Newlands and may enter such competitions of the Club concerned as the Management Committee may determine.
- 12.6.3 Distance membership shall cease when the Member comes to reside permanently within a 100 Kilometres of the Club.
- 12.6.4 When Distance membership ceases, the person shall revert to the category of membership held prior to becoming a Distance Member on payment of the Annual Subscription, Levies and other charges applicable.

12.7 Clergy (All Denominations)

- 12.7.1 Clergy shall be entitled to the use of the Clubhouse and Course as determined by the Management Committee
- 12.7.2 Priority will be afforded to electing local Clergy in Belgard, Clondalkin, Inchicore and Tallaght parishes.

12.8 Temporary Intermediate

- 12.8.1 Candidates for election to this category, other than Temporary Juniors transferring, must be proposed and seconded by Ordinary Members of the Club. They must have reached the age of eighteen years in the year prior to their election to this category and may be re-elected annually to this category until 31st December after they have reached the age of twenty-four years, or as Management Committee may decide in exceptional circumstances.

Candidates with exceptional golfing talent may be considered for election to this category as Management Committee may decide in exceptional circumstances.

12.8.2 Temporary Intermediate Members may play in competitions and have privileges on the Course and in the Clubhouse as decided by the Committee concerned from time to time.

12.8.3 On reaching the age of 21 years they will be eligible to apply for election to Ordinary membership, and will be elected subject to satisfactory assessment and approval of the Management Committee and if elected, Ordinary membership will commence on the 1st of January the following year.

12.9 Temporary Junior

12.9.1 Candidates for election to this category must be proposed and seconded by Ordinary Members of the Club and where applicable have the consent of their parents or guardians. They must have reached the age of nine years in the year prior to election to this category and may be re-elected annually to this category until the 31st December after they have reached the age of eighteen years.

12.9.2 Temporary Junior Members may play in competitions and have privileges on the Course and in the Clubhouse as decided by the Committee concerned from time to time.

12.9.3 On reaching the age of 18 years Temporary Junior Members are eligible to apply for Temporary Intermediate membership in accordance with Clause 12.8 and may be elected subject to satisfactory assessment/interview.

12.10 Corporate

Management Committee shall have the power to admit to Corporate membership of the Club, nominated personnel from Commercial Undertakings who may avail of facilities as determined by the Management Committee.

12.11 Pavilion

Pavilion Members shall be persons over twenty-one years who wish to enjoy the facilities of the Clubhouse. They shall not be entitled to use the Course without the appropriate Green Fee.

12.12 Honory Pavilion

The Management Committee shall have the power to elect any person (existing Members of Newlands Golf Club and non-Members) to the category of Honorary Pavilion Membership. Honorary Pavilion Members are entitled to enjoy the facilities of the Clubhouse.

13.0 ENTRANCE FEE

- 13.1 An Entrance Fee shall be charged to all Ordinary Members elected to the Club. The amount of the Entrance Fee applicable shall be determined by the Management Committee at the beginning of each calendar year.
- 13.2 The amount applicable to the spouse of an Ordinary Member or the spouse of a Lady Associate shall be not less than half the Entrance Fee of an Ordinary Member.
- 13.3 The amount applicable to a Temporary Intermediate Member on being elected as an Ordinary Member shall be not less than a quarter of the Entrance Fee of an Ordinary Member.

14.0 ANNUAL CLUB SUBSCRIPTION AND OTHER CHARGES

- 14.1 All categories of membership, except Honorary Life/Defined Period shall be required to pay an Annual Club Subscription.
- 14.2 The Annual Subscription, Levies (if any) and Other Charges (if any) for each category of membership shall be proposed by the Management Committee for ratification at the next General Meeting of the Parent Club. Such subscriptions shall not be applicable until ratified at a General Meeting of the Parent Club and thereafter they shall remain in operation until altered at a General Meeting of the Parent Club.
- 14.3 The Provincial/District Levy due by Members of the Men's and Ladies' Clubs to the GUI and ILGU respectively shall be payable by Members at the same time as the Annual Subscription.
- 14.4 Annual Subscriptions, Levies and Other Charges are payable in advance and payment must be made within one Calendar Month of the date of billing.
- 14.5 A Member of any category whose Annual Subscription, Levies (if any) and Other Charges (if any) remain unpaid after one Calendar Month from the billing date, or by any other date specified by Management Committee, shall be informed in writing by the Honorary Secretary of the Parent Club that his/her membership has been terminated. The Member shall no longer be entitled to enjoy the rights and privileges of the Clubhouse and the Course afforded to his/her category of membership.

On receipt of such letter the Member shall cease to be a Member of the Club, but may re-apply for membership and the Management Committee may at its discretion re-elect such Member before the 31st December of the year in question, without an Entrance Fee and without re-nomination or re-posting, on payment of all subscription arrears and other monies due to the Club.

A second occurrence shall be treated in the same way as detailed above, with the exception that the lapsed Member shall be obliged to be re-nominated and re-posted, and, if successful, shall be liable to pay the Entrance Fee applicable at the time, in addition to all arrears.

Where a Member elects to pay his or her subscription by the Subscription Payment Scheme, and defaults on any monthly payment, the full outstanding balance shall become due immediately and shall be subject to **Rule 14.5** above.

- 14.6 A person ceasing to be a Member, for whatever reason, before the 1st of June in any year, may be entitled to a refund of the Annual Subscription paid and any Other Charges paid, at the discretion of the Management Committee. After that date no refund shall be made.
- 14.7 The Secretary of the Management Committee shall notify the Honorary Secretary of the Men's Club or the Ladies' Club of the names of any such person whose membership has ceased and the Committee concerned shall not be entitled to allow such person to compete in any Club Competition under its control or represent the Club in Team Matches, Union, Branch or District Events.
- 14.8 A Member of any category, who has paid the Annual Subscription, Levy (if any) and Other Charges (if any), shall be entitled to use the Course for playing Golf as determined by the Committee concerned and to enjoy the privileges of the Clubhouse as determined by the Management Committee.
- 14.9 The Parent Club at a General Meeting may vote to introduce a compulsory spending Charge for Bar/Catering within the Clubhouse on such categories of membership as it considers appropriate.
- 14.10 The rental charges for Lockers shall be fixed by the Management Committee.

15.0 CAPITAL LEVY

- 15.1 The Parent Club at a General Meeting may vote to introduce a Capital Levy, on such categories of membership as it considers appropriate, for the funding of any additional acquisition of land or buildings, construction work or improvement to the Course, Clubhouse or its Environs.
- 15.2 The full amount of such Levy shall be payable not later than the date specified at the General Meeting of the Parent Club where the Resolution to introduce the Levy was passed. Any Member whose Levy shall remain unpaid one Calendar Month after the due date, may be informed in writing by the Honorary Secretary of the Parent Club that his/her membership has been terminated.

16.0 VISITORS

- 16.1 The Management Committee is empowered to make Rules and Regulations for Playing and Non-Playing Visitors.
- 16.2 The admittance of Visitors shall be in accordance with the Rules and Regulations determined by the Management Committee, and such admittance shall be administered by the Honorary Secretary of the Parent Club or an authorised Member of Staff.

- 16.3 Any category of Member may introduce Playing or Non-Playing Visitors to the Club. Temporary Junior Members or Temporary Intermediate Members must obtain the permission of an authorised Member of Staff to do so.
- 16.4 The rates (introduced and non introduced) of Green Fee payable by Visitors shall be fixed from time to time by the Management Committee. Only Ordinary Members, Lady Associate Members, Temporary Junior Members and Temporary Intermediate Members may introduce Playing Visitors at the introduced rate applicable.
- 16.5 The Presidents and Captains, during their terms of office, are granted the privilege of entertaining their friends at the Club without payment of Green Fees.
- 16.6 The names of all Visitors to the Club must be entered in either the Visitor's Book or the Green Fee Book as appropriate, with the exception of Visitors who are part of a Society/Group, where the recording shall be in accordance with Clause 25.3.
- 16.7 An introducing Member shall enter each Visitor's name and address or the name of the Visitor's Club, the date of visit and his/her own signature, immediately on entering the Clubhouse, in a book to be kept for the purpose called a "Visitors' Book".
- 16.8 Management Committee shall have the power to determine the Rules and Regulations relating to the issuing and recording of Green Fee Vouchers for Playing Visitors and Groups/Societies, from time to time.
- 16.9 Management Committee shall have power to suspend the Rules permitting the introduction of Visitors at any time and to refuse permission for any particular Visitor to use the Course or Clubhouse.
- 16.10 An authorised Member of Staff or any Member of the Management Committee may, without assigning any reason, cancel the admission of any Visitor whose admission may be irregular or whose presence or conduct they deem objectionable, or who deliberately breaks any of the Rules, Bye-Laws or Regulations of the Club. The fee paid by any such Visitor, may, at the discretion of the Management Committee, be either forfeited or refunded.
- 16.11 These Rules and Regulations are applicable to all Playing Visitors including those admitted on complimentary Green Fees.

17.0 INFRINGEMENT OF RULES AND BYE-LAWS OF THE CLUB

17.1 Fines

The Management Committee shall have power to impose fines for breaches of any of the Club Rules, Bye-Laws or other Regulations of the Club, or for breaches of the Etiquette of Golf. It may also at any time, either in lieu of or in addition to fines, temporarily withdraw the use of the Course and the Clubhouse from any Member of the Club whose conduct or breaches of the Club Rules, Bye-Laws or Regulations may, in the opinion of the Management Committee, justify this course of action.

Any person refusing or failing to pay a fine imposed by the Management Committee within one Calendar Month of notification, shall be suspended until the fine is paid. A Member under suspension shall not be entitled to enter upon Club Property whether in the company of another Member or otherwise, except to collect his or her Property.

17.2 Suspension and Expulsion of Members

In addition to the powers set out above the Management Committee shall have the power to suspend, request the resignation of or expel any Member whose conduct either inside or outside of the Club be considered detrimental to the interests of the Club.

In all such cases where the conduct of a Member is such that it involves any of the sanctions such as suspension, request for resignation or expulsion, the Member concerned shall be notified in writing of the complaint/s concerning his/her conduct and the steps proposed to be taken by the Management Committee and shall be invited to attend at a meeting of the Management Committee (or any subsequent meeting of the said Management Committee) to offer an explanation of the conduct in issue.

At any such meeting or meetings at least 80% of the Members of the current Management Committee must be present.

17.3 Suspension of Member

Where in the opinion of at least 80% of the Members of the Management Committee present, the conduct of the Member in question merits a suspension, either as the sole penalty to be imposed or pending an investigation of the circumstances of the case, the Management Committee shall have power to do either of the following:-

- 17.3.1 suspend the Member for such period, as it shall, in its discretion, think fit; or
- 17.3.2 suspend the Member pending a full investigation into the conduct of the Member concerned subject to the provisions governing the Appeals procedure under Clause 17.5.

17.4 Expulsion from Membership

- 17.4.1 The Management Committee shall have power to expel a Member when, in the opinion of at least 80% of the Members of the Management Committee present, that Member's conduct, either inside or outside of the Club Property, is in their opinion detrimental to the interest of the Club.

In such circumstances the Management Committee shall have the power to request the resignation of the Member concerned and where the said Member resigns as requested, his/her annual subscription (if paid) may be returned either wholly or in part or may be retained at the discretion of the Management Committee.

- 17.4.2 The Member concerned shall be given at least seven days notice in writing, of the reason(s) for the request for resignation, that a Management Committee meeting has been called concerning his/her conduct, that he/she has the right to attend and that he/she may be requested to do so.

The Member concerned shall be informed of his/her entitlement to have a Representative of his/her own choice in attendance at this or any subsequent meeting of the Management Committee. No Member of the Management Committee shall be eligible to act as a Representative of the Member concerned at any such meeting or meetings.

- 17.4.3 Where a meeting of the Management Committee is convened for the purposes set out above the reasons for requesting his/her resignation shall again be put to the Member concerned and he/she either personally or through his/her Representative, shall have the opportunity to address the meeting and to put his/her case to the Management Committee.

Following such meeting, the Management Committee shall inform the Member concerned whether it is proposed to convene any further meeting/s concerning the request for resignation and if such be the case, the Member concerned shall be advised in advance of the date of such meeting (where determined).

- 17.4.4 In the event that the Member concerned fails or refuses to attend such a meeting of the Management Committee or if no explanation for the conduct of the Member concerned be given, or if such explanation be considered unsatisfactory by Members of the Management Committee present, the Management Committee may request the Member concerned to resign, provided at least 80% of the Members of the Management Committee present so decide. Where the Member concerned has been suspended or requested to resign, he/she shall be given notice in writing of the decision of the Management Committee, and the reasons for such decision, by registered post to his/her last known address, within fourteen days of the making of the decision.
- 17.4.5 Where any Member of the Management Committee was instrumental in first bringing the conduct complained of to the attention of the Officers and/or Management Committee of the Club, or any one of them, he/she shall not be eligible to take part in any proceedings enquiring into such conduct or any decision requesting the resignation or expulsion of the Member concerned.
- 17.4.6 If the Member concerned fails to resign within fourteen days from the date of the Management Committee's request to so do, it shall be the duty of the Honorary Secretary of the Management Committee to call a Special Meeting of the Management Committee for the purpose of giving further consideration to the matter.

At such Special Meeting, in the event of at least 80% of the said Management Committee Members present, being of the opinion that the name of the Member concerned shall be removed from the List of Membership of the Club, he/she shall cease to be a Member after the expiry of thirty days from the date of such Special Meeting, unless he/she avails himself/herself of the right to appeal (as set out in these Rules) and his/her Annual Subscription if paid, Levies (if paid) and Other Charges (if paid) may be refunded either wholly or in part.

17.5 Appeals

- 17.5.1 In the event of a decision to remove the name of the Member concerned from the List of Membership of the Club by the Management Committee, or in the event of a suspension of the Member concerned by the Management Committee, he/she shall have the right to appeal to the General Body of Members for his or her case to be considered.
- 17.5.2 Notice of intention to appeal shall be made in writing to the Honorary Secretary of the Parent Club within thirty days of the decision of the Special Management Committee to suspend or expel the member concerned. The Appeal shall take the form of an EGM of the Parent Club, called by at least twenty-five Members of the Parent Club in accordance with Clause 18.5.

- 17.5.3 Where Notice of Appeal has been given in accordance with the procedures and within the time limit set out above, the decision of the Management Committee shall not take effect.
- 17.5.4 The EGM shall, by a simple majority of those in attendance (and voting by secret ballot) decide whether the name of the Member concerned be removed from the list of Membership of the Club or retained, or whether any period of suspension shall be confirmed, reduced or otherwise modified or repealed.
- 17.5.5 In all cases where an Appeal is properly made the status quo of the Member concerned shall be maintained until the final decision is reached.

18.0 GENERAL MEETINGS

18.1 General Meetings of the Men's Club

- 18.1.1 The AGM of the Men's Club shall be held in December each year, prior to and on the same date as the AGM of the Parent Club, as fixed by the Management Committee, for receiving Minutes of the previous AGM; for receiving the Annual Report of the Men's Club Committee; for electing Officers and Members of the Committee for the ensuing year; and for transacting such other business as may be appropriate for the Men's Club.
- 18.1.2 Seventeen clear days notice, at least, of the AGM shall be given in writing to the Ordinary Members of the Men's Club as prescribed under Sub-clause 4.4.3, and shall be accompanied by the Annual Report of the Men's Club Committee.
- 18.1.3 Notices of Motion and Nominations for Officers and Members of the Men's Committee, must be made in writing and must be in the hands of the Honorary Secretary of the Parent Club at least ten days prior to the date of the Meeting. Notices of Motion shall be confined to areas within the remit of the Men's Club. Such Notices and Nominations must reach the Honorary Secretary of the Parent Club by 5 p.m. on the closing day and must be signed by the Proposer and Seconder and shall be posted in the Clubhouse at least 9 days prior to the date of the Meeting.
- 18.1.4 Notices of Motion and Nominations not submitted as required cannot be considered at an AGM. A Notice of Motion relating to any Rule/s in this Constitution must be made in accordance with Rule 23.
- 18.1.5 Other matters shall be dealt with as another Agenda item or under the heading "Any Other Business".
- 18.1.6 Notices of Motion approved by the Men's Club will not be effective until adopted by the next A.G.M. of the Parent Club.

18.2 General Meetings of the Ladies' Club

- 18.2.1 The AGM of the Ladies' Club shall be held in December each year, prior to and on the same date as the AGM of the Parent Club, as fixed by the Management Committee, for receiving Minutes of the previous AGM; for electing Officers and Members of the Committee for the ensuing year; and for transacting such other business as may be appropriate for the Ladies' Club.
- 18.2.2 Seventeen clear days notice, at least, of the AGM shall be given in writing to the Ordinary Members and Associate Members of the Ladies' Club as prescribed under Sub-clause 4.4.4 and shall be accompanied by the Ladies' Club Committee's Annual Report.
- 18.2.3 Notices of Motion and Nominations for Officers and Members of the Ladies' Committee must be made in writing and must be in the hands of the Honorary Secretary of the Parent Club at least ten days prior to the date of the Meeting. Notices of Motion shall be confined to areas within the remit of the Ladies' Club. Such Notices and Nominations must reach the Honorary Secretary of the Parent Club by 5 p.m. on the closing day and must be signed by the Proposer and Secunder and shall be posted in the Clubhouse at least 9 days prior to the date of the Meeting.
- 18.2.4 Notices of Motion and Nominations not submitted as required cannot be considered at an AGM. A Notice of Motion relating to any Rule/s in this Constitution must be made in accordance with Rule 23.
- 18.2.5 Other matters shall be dealt with as another Agenda item or under the heading "Any Other Business".

18.3 General Meetings of the Parent Club

- 18.3.1 The AGM of the Parent Club shall be held in December each year, for receiving Minutes of the previous AGM; for receiving the Management Committee's Annual Report and the Audited Financial Statement of Accounts for the Club Financial Year; for electing the Auditor/s, Trustees, Officers and Members of the Management Committee for the ensuing year; for revising the Rules; and for transacting other business of the Parent Club. The Auditors shall not be Members of the Club.
- 18.3.2 Seventeen clear days notice, at least, of the AGM shall be given in writing to each Ordinary Member of the Parent Club as prescribed under Sub-clause 4.4.2 and shall be accompanied by the Management Committee's Annual Report and the Audited Financial Statement of Accounts for the Club Financial Year.

- 18.3.3 Notices of Motions and Nominations for Officers and Members of Management Committee, Auditors and Trustees, must be made in writing and must be in the hands of the Honorary Secretary of the Parent Club at least ten days prior to the date of the Meeting. Such Notices and Nominations must reach the Honorary Secretary of the Parent Club by 5 p.m. on the closing day and must be signed by the Proposer and Seconder and shall be posted in the Clubhouse at least 9 days prior to the date of the Meeting.
- 18.3.4 Notices of Motion and Nominations not submitted as required cannot be considered at an AGM except as provided for in Clause 18.4 hereof. A Notice of Motion relating to any Rule/s in this Constitution must be made in accordance with Rule 23.
- 18.3.5 Other matters shall be dealt with as another Agenda item or under the heading “Any Other Business”.
- 18.3.6 A copy of the Agenda for such meetings, together with the Notices of Motion and Nominations: Trustees, Auditors and Officers and Members of Management Committee, shall be sent to each Ordinary Member as prescribed under Sub-clause 4.4.2, at least three days prior to the date of the Meeting.

18.4 Notification to Parent Club

- 18.4.1 Immediately following the AGMs of each of the Men’s and Ladies’ Clubs (held on the same evening) and prior to the commencement of the Parent Club AGM, the respective Honorary Secretaries shall forward to the Honorary Secretary of the Management Committee: the names of two Officers of their Club, who shall represent that Club on the Management Committee for the ensuing year if there is a change of names as a result of the election of Officers at the respective AGMs.
- 18.4.2 If for any reason it is not possible to complete the process of the 3 AGMs on the scheduled date, the Management Committee must ensure that arrangements are put in place to complete the business at the earliest possible date and to reschedule the meeting/s. The Members of the respective Club/s will be notified of the rescheduled date for the AGM/s without delay and without the requirement for seventeen days notice.

18.5 Extraordinary General Meetings (EGMs)

- 18.5.1 EGMs of the Parent Club, the Men’s Club or the Ladies’ Club may be called at any time as prescribed under Clause 6.10, or at the discretion of the Committee of the Club concerned, or on a requisition to the Honorary Secretary of the Club concerned, signed by at least twenty-five Members of that Club entitled to attend and vote at such meeting, stating the business to be brought forward, and this matter will be the only business considered at that meeting.

- 18.5.2 On receipt of a requisition to call an EGM, it shall be the duty of the Committee concerned to call an EGM without delay.
- 18.5.3 Seventeen clear days notice of such EGM (except meetings called under Clause 6.12 when one Calendar Month's notice is required) shall be given in writing to each Member entitled to attend and vote at such EGM, as prescribed by Sub-clauses 4.4.2, 4.4.3 and 4.4.4, specifying the time and place of meeting and the business to be transacted.
- 18.5.4 Notices of Motion must be in the hands of the Honorary Secretary of the Parent Club at least ten days prior to the date of the meeting. Such Notices must reach the Honorary Secretary of the Parent Club by 9 p.m. on the closing day and must be signed by the Proposer and Seconder and shall be posted in the Clubhouse at least 9 days prior to the date of the meeting.
- 18.5.5 A copy of the Agenda for such Meetings, together with the Notices of Motions shall be sent to each Ordinary Member at least three days prior to the date of the Meeting.

18.6 Chairperson at General Meetings

- 18.6.1 At General Meetings of the Men's Club, the Chair shall be taken by the Captain, or in his absence by the Vice Captain, or in the absence of both the Members present shall elect a Chairperson.
- 18.6.2 At General Meetings of the Ladies' Club, the Chair shall be taken by the Lady Captain, or in her absence by the Lady Vice Captain or in the absence of both the Members present shall elect a Chairperson.
- 18.6.3 At General Meetings of the Parent Club, the Chair shall be taken by the President of the Parent Club, or in his/her absence the Members present shall elect a Chairperson.
- 18.6.4 If any of the foregoing Officers are absent or decline to preside, any other Chairperson may be elected by the Members present at the meeting.
- 18.6.5 Each Chairperson, in addition to his/her own vote, shall have, a casting vote.

18.7 Notice of General Meetings

- 18.7.1 Seventeen clear days notice of every General Meeting convened by order of a Committee (except meetings called under Clause 6.12 when one Calendar Month's notice is required) shall be given in writing to the Members entitled to attend and vote at such meeting, specifying the time and place of such meeting and the business to be transacted.
- 18.7.2 All notices calling Members shall be sent by post or electronic mail and addressed to Members at such addresses as may be recorded in the Club records.

18.8 Mode of Voting at General Meetings

- 18.8.1 No proxies shall be allowed. Every Member personally present and entitled to vote shall have one vote and no more.

- 18.8.2 Voting shall be either by show of hands or by a ballot. Ballot shall mean a vote on a voting paper.
- 18.8.3 If any Member at a General Meeting proposes that the mode of voting on any particular matter should be made by a ballot and this is seconded by another Member, then the question of whether voting should be by a show of hands or by ballot shall be decided by a show of hands.
- 18.8.4 A majority of one shall be sufficient to decide any question under discussion unless a greater majority is required under some other Club Rule.
- 18.8.5 In the event of a tie, the Chairperson shall have a casting vote.
- 18.8.6 When the number of nominated candidates for election as Trustees, Officers and Members of Management Committee, Officers and Members of the Men's Committee, Officers and Members of the Ladies' Committee and Auditors, does not exceed the number of vacancies, candidates shall be declared elected, otherwise, the election shall be by ballot and the candidate/s obtaining the highest number of votes shall be declared elected. When there is an equality of votes the election shall be determined by lot.
- 18.8.7 All Members voting must vote for the full number of nominated candidates for whom there are vacancies, and may not vote for more candidates than there are vacancies, otherwise such voting paper is invalid.
- 18.8.8 Any Member entitled to be present and vote at a General Meeting may propose an amendment to a Motion which is before the meeting, provided that, in the opinion of the Chairperson, such amendment is not at variance, with the original intent of the Motion.

19.0 MINUTE BOOKS

- 19.1 The Parent Club, the Men's Club and the Ladies' Club shall each keep a Minute Book in which shall be recorded the Minutes of all AGMs and EGMs and also a Minute Book in which shall be recorded the Minutes of all Committee Meetings held in compliance with Clause 8.3.
- 19.2 The respective Minutes shall be read out or taken as read if circulated in advance, at the next General or Committee Meeting of the Club concerned, and when approved as being a correct record, shall be signed and dated by the Chairperson. This shall be sufficient evidence of the correctness of the facts contained therein.
- 19.3 The Men's Committee and the Ladies' Committee shall each submit their Club Minute Books to the Management Committee if and when required.
- 19.4 Copies of Minutes of all Management Committee meetings will be circulated to the Honorary Secretary of the Men's Committee and to the Honorary Secretary of the Ladies' Committee, by the Honorary Secretary of the Management Committee.

20.0 PLAYING FACILITIES:

- 20.1 The Management Committee, in consultation with the Men's and Ladies' Committees, shall prescribe the days and times when Members of the Men's Club and Members of the Ladies' Club shall have use of the Course for competitions, or when the Course is reserved for team matches or Union, Branch or District events.
- 20.2 The Management Committee shall decide on the facilities to be afforded to Societies or other Groups, subject to the proviso that the First Tee shall be reserved for Club Members on any day a Society or other Group outing is permitted, for such periods as are considered necessary for the convenience of the Members.
- 20.3 The Management Committee shall be empowered to direct the days and times when matches and competitions shall have priority; may prohibit or restrict play on the Course at particular times or on certain days; may reserve the Course for competitors only; and may generally regulate the use of the Course for the benefit of Members.

21.0 ARTISANS

Management Committee shall have the power to grant Annual Permits to play over the Course, to a limited number of local residents categorised as Artisans. Under the provisions of this Constitution, any new Artisans must be permanent local residents.

Management Committee are empowered to make Rules and Regulations governing the granting of such Annual Permits. Artisans must comply with these Rules and Regulations and shall perform such work as Management Committee may require from time to time.

The granting or withdrawing of Annual Permits shall be solely in the hands of Management Committee. It shall be the duty of the Honorary Secretary of the Parent Club to ensure that an up to date Register of all Artisans is maintained, showing names, addresses and the dates Permits were granted.

22.0 PERSONAL PROPERTY, PERSONAL RISKS

22.1 Personal Property

Any personal Property of Members, Visitors or other persons left on the premises of the Club (either inside or outside the Clubhouse, in the Car Park or on the Course), shall be at the sole risk of the owners thereof, and neither the Club, Management Committee, Men's Committee nor Ladies' Committee, shall be responsible for any loss or damage thereto, however arising. This rule shall not prejudice any claims by the Club or the Owners against Insurance Companies in case of fire or when otherwise covered by Insurance.

22.2 Personal risks

All Members, Visitors and other persons using the Club, its buildings or premises, or Course, whether or not engaged in the Club's activities, games or functions, shall do so at their own personal risks as to injury or damage and the Club, Management Committee and other Members shall be saved harmless and indemnified in respect thereof, and Members shall hold one another suitably indemnified as against damage arising from any Club activities aforesaid or the state or condition of the Club's premises, its furnishings, equipment or facilities or the like, and the Management Committee and Members will not be responsible for the loss or damage to a Member, Visitors or other persons. This Rule shall not prejudice any claim by the Club or the Management Committee or any Member against any Insurance Company.

23.0 CHANGE OF CONSTITUTION AND RULES

- 23.1 No Rule in this Constitution relating to either the Men's Club, Ladies' Club or Parent Club (except as provided for at Clause 23.10) shall be repealed or altered or new Rule made except by the adoption of a Motion at a General Meeting of the Parent Club. Written notice of any proposed change must be sent to the Honorary Secretary of the Parent Club as a Notice of Motion, with the names of the Proposer and Seconder attached.
- 23.2 Each change shall require the adoption of a separate Motion which shall clearly state the existing Rule or Rules (if applicable) and the proposed change.
- 23.3 The Motion shall be put as an item on the Agenda for the next General Meeting of the Club concerned.
- 23.4 All proposed alterations or amendments to the Constitution which affect the Rules relating to "Membership and Entitlement" of the Constitution of the GUI, must be submitted to the GUI for approval prior to adoption.
- 23.5 The Club shall not adopt any Rule which is in conflict with the Constitutions of the GUI or the ILGU.
- 23.6 All proposed alterations or amendments which affect Clauses 5.1 or 6.14, in this Constitution must be submitted to the Revenue Commissioners for approval in writing prior to adoption.
- 23.7 A copy of these Rules shall be sent by the Honorary Secretary of the Parent Club to each Member and to each new Member on election. All Members shall be bound by these Rules and any Bye-Laws made thereunder.
- 23.8 No Member shall be absolved from the effect of these Rules or Bye-Laws on the grounds that he/she had no notice of, or was not supplied with a copy.
- 23.9 An up-to-date copy of these Rules and Bye-Laws shall be available on application to the Honorary Secretary of the Parent Club.
- 23.10 Management Committee may alter or add to these Rules for the purpose of complying with the provisions of the Registration of Clubs Acts 1904 to 2000, or of any Act which may be passed amending same; or for the purpose of complying with any other Statutory Rule or Regulation.

24.0 BYE-LAWS

- 24.1 The Management Committee shall have power from time to time in compliance with Sub-Clause 8.5.2 to make such Bye-Laws as it considers necessary and to alter and repeal same.
- 24.2 Each of the Men's and Ladies' Committees shall have power from time to time to make such Bye-Laws as it considers necessary for matters under their respective jurisdiction.

25 REGISTRATION OF CLUBS ACTS & INTOXICATING LIQUOR ACTS

- 25.1 The Club must comply with the requirements of the Registration of Clubs Acts 1904 to 2003, the Intoxicating Liquor Acts 1833 to 2003, and any other Act/s which may be passed amending same.
- 25.2 No person who is not a Member shall order or pay for refreshments in the Clubhouse.
- 25.3 A Visitor shall not be supplied with excisable liquor on the Club premises unless on the invitation and in the company of a Member, and that Member shall, upon the admission of such Visitor to the Club premises, or immediately upon he/she being supplied with liquor, enter his/her own name and the name and address of the Visitor in a book which shall be kept for the purpose and shall show the date of such visit. Notwithstanding these provisions where Members of a Group (a club whether registered or unregistered, society or organisation) are visiting the Club for the purpose of:-

- (i) taking part in any pastime, sport, game or recreation at the Club; or
- (ii) organising or taking part in the organisation of, or arrangements for, any such activity.

intoxicating liquor may be supplied to them at the request and in the presence of an Official of the Club on the occasion of the visit. An Official of the Club shall enter the name of the Group concerned and the number of persons in it, in the Visitors Book.

- 25.4 Management Committee may prohibit the admission of any Visitor to the Club premises and no Member shall bring any person whose admission is prohibited into the Club premises.
- 25.5 No excisable liquor shall be sold or supplied to any person under eighteen years of age.
- 25.5.1 Subject to sub-sections 25.5.1.1 to 25.5.1.5, no person under the age of 18 years shall be allowed in the Bar at any time.
- 25.5.1.1 A child who is accompanied by his or her parent or guardian may be in the Bar between 10.30 a.m. (12.30 p.m. on Sundays) and 9.00 p.m.
- 25.5.1.2 Paragraph 25.5.1.1. above does not apply where it appears that the child's presence in the Bar could reasonably be regarded as injurious to his or her health, safety or welfare.
- 25.5.1.3 It shall not be unlawful to allow a person who is aged at least 15 years, but under the age of 18 years, to be in the Bar between 10.30 a.m. (12.30 p.m. on Sundays) and 9.00 p.m.
- 25.5.1.4 It shall not be unlawful for a child who is accompanied by his or her parent or guardian, or a person who is at least 15 years, but under the age of 18 years, to be in the Bar on the occasion of a private function at which a substantial meal is served to persons attending the function.
- 25.5.1.5. Rule 25.5.1 does not apply in relation to a person under the age of 18 years who is (a) passing through the Bar solely for the purpose of entering or leaving another part of the premises, or, (b) is employed in the Bar.

25.5.2 Persons between the ages of 18 and 21 years are not allowed to be in the Bar between 9.00 p.m. and 10.30 a.m. on the following day (12.30 p.m. if the following day is a Sunday) if the person does not produce an age document:

The following are acceptable age documents:

- (a) An age card as described in the Act
- (b) A valid passport
- (c) An EU identity card
- (d) A driving licence
- (e) A document issued by a body and in a form prescribed by the Minister

25.5.3 Intoxicating liquor shall not be supplied on the premises at a reduced price during a limited period on any day.

25.6 No excisable liquor shall be sold or supplied for consumption outside the premises of the Club, except to Members of the Parent Club, between the hours of eight o'clock in the morning and ten o'clock at night.

25.7 No Officer or Member of the Management Committee, the Men's Committee or the Ladies' Committee and no employee of the Club shall have any personal interest in the sale of excisable liquor to the Club or in the profits arising from such sale.

25.8 No excisable liquor shall be supplied for consumption on the Club premises to any person (other than a Member of the Club lodging in the Club premises) or be consumed on the premises by any person (other than such a Member):-

- (a) At any time on Christmas Day or Good Friday, or
- (b) On any other day, as specified hereunder, outside the times so specified in respect of it:-
 - (i) Saint Patrick's Day: between 12.30 p.m. and 12.30 a.m. on the following day
 - (ii) The 23rd December: if it falls on a Sunday, between 10.30 a.m. and 11.30 p.m.;
 - (iii) Christmas Eve and the eve of Good Friday: between 10.30 a.m. and 11.30 p.m.;
 - (iv) The eve of any public holiday (other than Christmas Eve):
 - (I) If the eve falls on a weekday, between 10.30 a.m. and 12.30 a.m. on the following day, or
 - (II) If it falls on a Sunday, between 12.30 p.m. and 12.30 a.m. on the following day;
 - (v) Any other Sunday (except a Saint Patrick's Day which falls on a Sunday): between 12.30 p.m. and 11.00 p.m.;
 - (vi) Any other Monday, Tuesday, Wednesday or Thursday: between 10.30 a.m. and 11.30 p.m.; and
 - (vii) Any other Friday or Saturday: between 10.30 a.m. and 12.30 a.m. on the following day.

The hours specified in paragraph (b) above in respect of any day specified in that paragraph are in addition to the period between midnight and 12.30 a.m. on that day where that period is included in the hours so specified in respect of the eve of that day.

25.9 Nothing in the Registration of the Clubs Acts, 1904 to 1999, or contained, by virtue only of the operation of Section 7.56.1 (as amended by the Intoxicating Liquor Act 2000), shall operate to prohibit the supplying for consumption on the Club premises of excisable liquor to any person or the consumption of excisable liquor on those premises by any person:-

- (a) On Christmas Day, between 12.00 midday and 10.00 p.m., or
- (b) On any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the Club, by virtue of Clause 25.8.b (Section 7.56.1(b), as amended) to supply any excisable liquor for consumption on the Club premises,

if in each case the excisable liquor is –

- (i) Ordered by or on behalf of that person at the same time as a substantial meal is so ordered, and
- (ii) Consumed by that person during the meal or after the meal has ended.

APPENDIX A

NEWLANDS GOLF CLUB BYE-LAWS

1. The courtesy of precedence on the Course is afforded to the Presidents and the Captains of the Clubs on all occasions.
2. Members are required to observe at all times the provisions contained in the RULES OF GOLF, SECTION 1 – ETIQUETTE:-
 - (i) Courtesy on the Course - safety; consideration for other players; pace of play and in particular provisions relating to slow play; lost balls and adherence to the recognised calling through procedures;
 - (ii) Priority on the Course;
 - (iii) Care of the Course - smooth over holes and footprints in bunkers; repair divots, ball marks and damage by spikes; preserve greens; observe regulations on movement of golf carts; avoid causing damage through practice swings.
3. Any authorised Member of Staff may post notices relating to priority Tee times on the Course and the designated Tees to be used. Medal or Back Tees may be used only in Club and other approved competitions.
4. The Rules and Regulations governing Competitions and the Snooker Room, as specified in the Club “Fixture List Yearbook” must be strictly adhered to.
5. No posters, notices or papers shall be displayed in the Clubhouse or on the Course and no subscriptions shall be sought by way of collection boxes, raffle tickets or otherwise, without the prior permission of the Honorary Secretary of the Management Committee.
6. Animals shall not be allowed on the Course or in the Clubhouse.
7. Management Committee may make or alter, regulations regarding the standards of dress acceptable on the Course and in the Clubhouse and these regulations shall be strictly enforced by the Committees and authorised Members of Staff.
8. Parking restrictions must be observed and breaches may be reported to any Member of the Management Committee or any Member of Staff.
9. An Officer or Member of any Committee, or any Member of the Club, or any Member of Staff present is empowered to deal temporarily with any emergency or any problem arising requiring immediate attention. The emergency/problem must be reported to the Committee concerned.
10. Standing Orders for General Meetings are appended at Appendix B and must be complied with.
11. The Club Flag shall consist of the Club Colours (Rule 3) and in the sequence Purple, Green and Gold. The Green Panel shall have the letters NGC imposed in white letters. The Flag shall be flown with the Purple Panel nearest the flag staff.

The Flag shall be flown on the days of all Major Club Competitions and on other occasions as defined by the Management Committee. The Flag shall be flown at half-mast on the death of any Member. On the day of the funeral the flag shall be lowered after the funeral service is completed.

The Club Flag shall always be lowered at sunset.

12. The National Flag (Tri-Colour) shall be flown on all National Holidays or as directed by Management Committee. It shall also be flown on the occasion of a visit of the President of Ireland or a Government Minister or Minister of State.

The National Flag shall always be lowered at sunset.

APPENDIX B

BYE-LAW 10

STANDING ORDERS FOR ALL GENERAL MEETINGS

1. No business shall commence or continue, unless there is a quorum of Members entitled to vote, in attendance at a General Meeting. The quorums for AGMs and EGMs, with the exception of the requirement specified under Clause 6.13, shall be:-

Parent Club	100
Men's Club	60
Ladies' Club	50

2. The Chairperson shall have the sole authority to decide points of order and questions of procedure.
3. Business shall be conducted in the order shown in the Notice convening the meeting unless the majority of those present and entitled to vote agree to vary this.

4. Motions

- 4.1 Motions must be proposed and seconded before being discussed
- 4.2 The proposer and seconder of any Motion or Amendment shall be allowed not more than 10 minutes and 3 minutes respectively in which to speak to the Motion or Amendment, and each succeeding speaker shall be allowed not more than 3 minutes.
- 4.3 At any time during the discussion of a Motion, it shall be open to any Member to move verbally "that the question be now put", the acceptance of such Motion shall be at the discretion of the Chairperson. If such a Motion is accepted, the mover thereof only shall be entitled to speak thereon, and if, on a show of hands, it appears that a majority of Members are in favour of terminating the discussion, the original Motion shall then be voted on. No such Motion shall be moved unless an opportunity has been given for the expression of both a pro and a contra view of the Motion.
- 4.4 No Member shall be allowed to speak more than once on the same Motion, except the proposer of the Motion, who shall have the right of reply as a winding up speech, before the Motion is voted upon.
- 4.5 Motions which have been put to the meeting may not be withdrawn without the consent of the majority of those present and entitled to vote, at the meeting.
- 4.6 Every Motion shall be put to a vote. A re-count shall not be taken unless the vote, as announced by the Chairperson, be challenged by not less than 10 Members.

5. Amendments to Motions

Any amendment to a Motion which is accepted by the Chairperson, shall be voted on before another amendment shall be taken. If the amendment is rejected, the original Motion stands. If the amendment is accepted, then the amended Motion is now before the meeting.

6. Only matters ruled in order by the Chairperson shall be accepted under Any Other Business.

7. **Suspension of Standing Orders**

A Motion to suspend standing orders must be submitted to the Chairperson in writing by the proposer and seconder before the commencement of the meeting. It shall specify the standing order or orders to be suspended and the period of such suspension. It shall state the reasons of importance and urgency justifying such suspension. The Chairperson shall put such a Motion to a vote of the meeting. The Motion shall not be adopted except with the consent of a two thirds majority of the Members present and entitled to vote at the meeting.

8. **Voting**

Voting shall be by show of hands unless a majority of the Members present and entitled to vote, wish any questions under discussion to be put to a ballot, then that mode of voting shall be adopted.

9. The Meeting may elect such tellers or scrutineers, as is deemed necessary and they must be proposed and seconded.

ENDS